

## **Notes of Governing Council Meeting**

**August 17, 2020**

**Present:** Mike Conner, Ramona Crocker, Janet Cruz, Karen McCune, Carol Moynes, Vickie Sander, Barbara Bernstein and Kathy Brown.

### **Recognition:**

Mike recognized Craig Everhart for the ten plus hours he worked on the office computers.

### **Resource Development:**

Mike reported that as of July 31<sup>st</sup> both expenses and income were below budget expectations for the year. The Villages Northwest fall fund raising campaign will take place as scheduled. Each village needs to submit its mailing list by September 1<sup>st</sup>. Kathy Brown offered to do this for Viva Village and Barbara agreed to organize the actual stuffing of envelopes, etc.

Villages NW requested that villages prepare a financial statement that indicates how each has been impacted by the pandemic. Mike estimates that there will be an \$8,938 cost to VivaVillage for 2020. He suggested that if there is a second stimulus bill, members should be encouraged to make a donation to Viva Village if they are able to do so.

### **Outreach/Publicity:**

Janet reported on her recent presentation to BCOA (Beaverton Council on Aging) and there was some discussion as to whether the Village should have a more consistent presence on this committee. At present, Village volunteer Suzanne VanSlyke is a member so no more may be needed. Barbara volunteered to speak with Suzanne about the work of the BCOA and how the Village might partner with them in the future.

Nancy Miller is working on a new version of the elevator speech.

The Beaverton Parade will be held via a virtual format in the fall. Ramona is preparing the one minute presentation for this and will be assisted by Karen who will send photographs and Barbara who will forward a new descriptive statement that was developed in conjunction with Villages NW. Kathy Brown offered to edit the final product in order to make sure it is consistent with Village communication guidelines. Once this "pitch" is developed it can be shared with Rae Coleman for possible use at the Elsie Stuhr Health Fair scheduled for later in the fall.

### **Volunteers:**

Barbara is working with Lynn Trainer to develop a presentation that can be used to represent VNW at the Standard Insurance Volunteer Fair to be held on September 10<sup>th</sup>.

New volunteers have indicated an interest in participating in events either through serving as Zoom proctors/hosts or organizing possible "field trips"

Plans are underway to organize a Recycling Day with Dick Eyde serving as coordinator.

**Membership:**

Vickie congratulated Karen and Mike for a very successful annual meeting.

There is a new member interview scheduled for later in the week. Carol reported that an associate member will be moving to Colorado. There was some discussion regarding whether her ACH payments should be stopped. Since members commit to a full year when they enroll, refunds and/or suspension of payment is not the accepted practice. Some exceptions have been made, however, and these are considered on a case by case basis.

The Village Partner program has initiated contact with members who are candidates for this program. Although the current quarantine guidelines do not allow for in-door services, Barbara can allow for necessary exceptions if member and volunteer agree and there is no other means of providing the help needed.

**Events:**

There was a discussion about the use of Zoom and how different events would be hosted going forward. It was decided that a second Zoom account will be purchased to host all meetings and Village business and the current account will be used exclusively for events so that scheduling will be easier. For each event, a member will be assigned to serve as proctor/host. Janet and Barbara will work together to make sure all activities are covered.

Janet will convene the Events Team beginning in September to coordinate and monitor existing events and organize new offerings. All events will need to have the approval of the Events Team in order to be included in the update and calendar. Barbara will give Janet the names of the new volunteers who wanted to be part of this process.

Richard Chew will be offering Tai Chi classes twice a month beginning on August 27<sup>th</sup>. He is charging the Village \$10 per class to cover his certification and liability insurance.

The Book and Puzzle Mobile will make its first deliveries on Tuesday, August 18<sup>th</sup>.

**Leadership Team:**

Janet gave a report on the recent Circle of Reps meeting where the Village Growth Committee gave its final report. The priority items for most of the categories will be passed to the various affinity teams for further discussion. The one exception is the growth category which will focus on the number of villages that can be successfully sponsored by one hub and how big a village can be before new governing structures are needed. Since there is no affinity group for this topic a special taskforce is being formed. Villages are encouraged to appoint someone to represent them at these discussions.

It was decided to purchase two registrations at \$50 each for the National Village to Village Conference to be held in October. These will be shared by Barbara, Karen and Ramona or any other member of the GC who may want to attend a specific workshop or session.

The proposal to make Village volunteers available to pick up election ballots from members was approved.

**Communication:**

Kathy Brown will attend one GC meeting per month to report on communication needs and to keep abreast of Village plans and activities. Barbara will serve as a liaison for the other meeting.

Communication will be the final agenda item for each meeting so that a summary can be created of what needs to be included in updates and newsletters. The scribe for each meeting should send Kathy a copy of the notes.

**Other:**

The Village office will be closed on Labor Day, September 7<sup>th</sup>.

The next GC meeting will be on Wednesday, September 9<sup>th</sup> at 10:00 via Zoom.

In order to be better informed about the well-being of our members, at the beginning of each GC meeting there will be a time for sharing concerns as well as recognitions.