

Governing Council Meeting Notes Via Zoom

October 5, 2020

Present: Kathy Brown, Karen McCune, Carol Moynes, Rae Coleman, Mike Conner, Ramona Crocker, Vickie Sander and Barbara Bernstein

Recognitions: Denise Tuhy and Kathy Brown were recognized for their efforts in getting the VV Annual Appeal letter to VNW for printing. Karen McCune and Barbara Bernstein were recognized for their efforts in coordinating a very successful “Good Neighbors” day within VV.

Public Open Time: No members or volunteers were in attendance.

Resource Development Team

- Mike reviewed the following topics:
 - Viva Village bank statement received Monday morning 10/3/20. Updated financial reports will be completed later this week.
 - Still waiting to hear back from the property manager regarding our lease proposal.
 - Annual Appeal materials being printed and targeted to be mailed by the end of the week.

Outreach and Publicity

- Ramona reviewed the following topics:
 - Next OPT meeting scheduled for 10/16/20 from 10 until 12 via zoom..
 - Virtual event links with Beaverton Parade and Elsie Stuhr are not up and running. Rae to reach out to both and ask that this issue be addressed.

Volunteers

- Karen & Barbara reviewed the following topics:
 - Annual check in on track to occur in early to mid November.
 - A discussion about ballot pick up took place. Ramona offered to take ballots to the election office. Kathy B. will include a link sharing drop box locations in an upcoming weekly update.
 - 19 volunteers took part in making the “Good Neighbor” day a success.

Membership

- Vickie reviewed the following topics:

- A discussion was held about the Viva Village Partner program. All parties are benefiting greatly from participation in the program. An additional member is in the process of being added.
- A discussion was held about several prospective new members joining in the next few weeks.

Data Management

- Carol reviewed the following topics:
 - Aging with Grace has been added to the Viva Village website.
 - Carol is looking at the upcoming new large release of CE. Enhancements include better website integration.

Events

- Karen reviewed the following topics:
 - Patio picnics have been very well received by the Viva Village community. Next event is scheduled for 10/15/20.
 - Tai Chi classes are being recorded for use to practice later.
 - A discussion was held about "Holiday Ideas". The Governing Council approved the expenditures associated with serving our members and volunteers this upcoming season.

Leadership

- Karen reviewed the following topics:
 - Karen will be attending the Village to Village conference for Viva Village .
 - HR responsibilities at VNW are being transitioned to Zilda H. for payroll and Charlie M. for all other HR issues.
 - A discussion was held about service expansion as winter approaches. We discussed what options are available to us. No decisions were made but we need to continue to evaluate our options.
 - A discussion was held about when to allow volunteers to enter a member's home for services. More discussion is needed.
 - Next GC meeting 10/23/20 at 10 am via zoom.